

Don't miss your chance to enjoy these other activities for children that will begin at 10 am at the

Fall Harvest Festival

Walton Park in Mineral, VA

Pony Rides
Inflatables
Hay Rides
Kids Games and Activities
Music
Temporary Tattoos
Face Painting
Good Food



See you at Walton Park!

Corner of 6th St. & Louisa Ave. in Mineral.

FALL HARVEST CRAFT FESTIVAL ENTRY FORM



SATURDAY, OCTOBER 22, 2011
9:00AM - 2:00PM

New Date Walton Park ***New Date***
in Mineral, Virginia

Sponsored by the Mineral Business Association and the Louisa County Parks and Recreation Dept.

ENTRY RULES:



- A Entry forms and fees must be received at the Louisa County Parks and Recreation Office at the Betty Queen Center 522 Industrial Drive in Louisa or mailed to Louisa Co. Parks & Recreation P.O. Box 864 Louisa VA 23093 no later than **October 7, 2011** unless all spaces have been filled. Postmarks will be honored if space is still remaining.
- B There are two types of spaces available: 10'x 10' space and a 10'x20' space. Both are outdoors, not under cover. Vendors may not place additional tables/display racks outside the designated area. All signs and banners, etc. must be confined to booth area.
- C Vendors must provide their own tables, chairs, and/or display racks. All booths/tables are to be personally attended during the hours of the show. Vendors are permitted to bring a tent (optional).
- D Vehicles and trailers are permitted for loading and unloading only. Once unloaded, all vehicles must be moved to designated parking area.
- E Electricity is NOT available for vendors. Generators are permitted only if they are quiet. You will be asked to turn off your generator if it is too loud. No loud horns, speakers, microphones, yelling, etc. will be permitted.
- F Hours of the show are 9:00am - 2:00pm on Saturday, October 22, 2011. ALL spaces must be set up by 9:00am on Saturday and must remain up until the close of the show at 2pm. Vendors who dismantle their display early will not be accepted into future shows.
- G The event is rain or shine, unless there are extreme weather conditions. There will be NO REFUNDS for inclement weather.

REGISTRATION:

- A The Fall Festival hosts a diverse selection of vendors who sell handmade crafts or commercial items. No flea market and yard sale items. Vendors are defined as any group desiring to sell a product or item. Spaces will not be rented for other purposes. Vendor spaces are limited and filled on a first-come, first-serve basis.
- B Your registration is not complete without both: 1) completed entry form 2) registration fee.
Registration fees for 10x10 booth space: \$20 Non-profits \$15 (must show proof)
Registration fees for a 10x20 booth space: \$30 Non-profits: \$20 (must show proof)
- D Submit your completed registration to the Louisa County Parks and Recreation Dept. P.O. Box 864 Louisa, VA 23093 or register in person at the Louisa County Parks and Recreation Office at the Betty Queen Center 522 Industrial Drive Louisa, VA.
- E Vendors must cancel their space by **October 14, 2011** to be eligible for a refund.
- F No REFUNDS for inclement weather

GENERAL INFORMATION:

- A Set up times are: **Saturday, October 22 from 7:00am - 9:00am** at Walton Park. Vendors must provide their own tables, chairs, display racks and/or tents.
- B Your space will be marked on the ground with a number.
- C Vendors will be responsible for collecting all appropriate sales tax. Food vendors must get their own required health permits.
- D The Louisa County Parks and Recreation Department, the Mineral Business Association, and the Town of Mineral will not be responsible for the loss or damage of items in the show. Vendors are required to staff their booth space at all times.
- E All vendors are responsible for the clean up of their general area. All trash is to be removed and placed in designated area at the end of the show.

2011 FALL HARVEST CRAFT FESTIVAL Entry Form

Saturday, October 22, 2011 ● 9:00am - 2:00pm

PLEASE PRINT

VENDOR'S First and Last NAME: _____

BUSINESS NAME: _____

DAY PHONE: _____ ALT. PHONE: _____

MAILING ADDRESS: _____

CITY: _____ ST: _____ ZIP: _____

PLEASE CHECK A CATEGORY FOR YOUR ITEMS:

- Homemade Crafts Commercial Vendor (Pampered Chef, Creative Memories etc.)
 Fine Art or Photography Food Vendor Non- Profit Other

DESCRIPTION OF ITEMS: _____

Registration fees for 10x10 booth space: \$20 Non-profits: \$15 (must show proof of non-profit)
or 10x20 booth space: \$30 Non-profit \$20 (must show proof of non-profit)
NO Electrical hook-ups will be available.

Booth Size: 10'x10' or 10' x 20' space Non-profit?
TOTAL AMOUNT ENCLOSED \$ _____ Payment Method Cash Check or Money Order

I would like to enter the Fall Harvest Festival Craft Show. Further, I am aware that Parks and Recreation Staff will be taking photographs throughout the event to be used in future promotions. By submitting this form, I grant Louisa County Parks and Recreation permission to use depictions of myself/my booth space as appropriate. Furthermore, by submission of this application and by my signature, I agree to all rules and conditions contained in this form.

Signature Required _____

Submit this form with your entry fee by mail to:

**ATTN: Fall Harvest Craft Festival
Louisa Parks and Recreation
P.O. Box 864 Louisa, VA 23093**

Submit this form, with your entry fee in person to:

**Louisa County Parks and Recreation Dept.
Betty Queen Intergenerational Center
522 Industrial Dr. Louisa, VA (do not mail to this address!)**

ENTRY DEADLINE: October 7, 2011 or when filled, whichever comes first.

Questions? Call LCPR at (540) 967-4420
email: jshelhorse@louisa.org

